



Job Announcement

Project Coordinator – Illinois Coalition for School Health Centers

Illinois Coalition for School Health Centers (ICSHC)

The Illinois Coalition for School Health Centers strives to improve the physical and mental health of children and adolescents in Illinois by fostering the development, stabilization and expansion of school health centers. With over 200 partners, representing schools, health care organizations, advocacy groups, mental health clinics and health departments, the Coalition activities include policy development, advocacy, training, program development community education and technical assistance. ICSHC is a project of the Illinois Maternal and Child Health Coalition.

Illinois Maternal & Child Health Coalition (IMCHC)

Recognizing that healthy infants, children, mothers and families constitute the basis of our society, the IMCHC is dedicated to promoting and improving their health and well-being through advocacy, education, and community empowerment and policy development. IMCHC's main objective is to identify and overcome the major barriers, which include poverty and racism, that prevent achievement of maternal and child wellness. Founded in 1988, the Coalition has provided leadership on maternal and child issues for over 20 years.

The Project Coordinator will provide support in the implementation of ICSHC's strategic plan. The plan is designed to communicate the critical role of school health centers on the local, state and national levels and continue to improve the quality of services provided at school health centers in Illinois. The Project Coordinator will report to the ICSHC Project Director. Responsibilities include:

- Serve as field organizer by leading all awareness campaigns
- Coordinate all youth engagement activities including the recruitment and maintenance of ICSHC's Youth Advisory Council.
- Manage Youth Advocacy Day – develop advocacy trainings, help sites recruit youth, coordinate day-of logistics.
- Monitor ICSHC general account and other membership communications.
- Act as regional liaison coordinator.
- Coordinate and plan regional technical assistance and networking meetings across Illinois.
- Provide annual conference support and coordination as needed.
- Staff Public Education & Advocacy Committee.

The Project Coordinator should possess the following background and qualifications:

- A Bachelor's degree and at least 1 year related experience.
- Experience with school health centers/ knowledge of health issues among school age youth or public health preferred.
- Enthusiasm for field mobilization, high motivation, reliability, and dedication.
- Experience in coordinating, planning, or managing of projects.
- Ability to work both independently and as part of a team. Candidates will be required to take initiative on projects.

Applicants should fax or email a cover letter and resume to Divya Mohan Little at 312-491-8171 or dmohanlittle@ilmaternal.org.

Salary is competitive. Health insurance and a retirement plan are provided. The Illinois Maternal and Child Health Coalition is an equal opportunity employer sensitive to issues of race, class, culture, gender and sexual orientation. It values diversity and welcomes people living with a disability.